

Privacy Policy

Elegant Cuisine has been in business for over 60 years in the and have many loyal and regular clients precisely because we are discreet and keep secret and secure our clients personal details.

We use your data to process your enquiry, we process your data for this sole purpose and to fulfil our contractual relationship.

We only share your limited data for the purposes of which we collected it such as to facilitate specialist third party suppliers required sometimes to assist the efficient delivery and management of our client's events. (ie furniture or specialist equipment suppliers)

These companies are required to take appropriate security measures to protect your data in line with our policies.

We operate a company data base system which is GDPR compliant with limited user access. We value our regular customer's history as it helps us deliver exceptional service, we keep it secure within this database.

Any printed documents used to communicate with our teams and manage events is collected at the end of each event and returned to our head office and kept in locked cabinets.

We retain these paper documents if needed to meet our purposes including any relating to legal such as food hygiene, health & safety, accounting or reporting requirements.

These documents are stored at our Head Office building to be kept available for due diligence, and for local authority inspection on a sporadic basis locked and secure.

We comply with all our third-party venues GDPR requirements for enquiries.

We have never and will never share or sell our customer's data.

To assist in ensuring that Elegant Cuisine is compliant with GDPR all full-time staff will be trained on a regular basis in document security and GDPR rules in a practical manner and what their responsibilities are to ensure we remain compliant and operate best practice.

Should a member of the team be contact about any aspect of your work and how you manage documents and client information, you should only respond by taking their details (name, publication, contact number and query) and offer to get the company's Managing Director to call them back.

- If you are asked by a customer, supplier or client to speak about GDPR and document security direct them to the company's Managing Director
- If a supplier asks for any client details please remember it is important not to give out personal information on our customers and clients so if in any doubt direct them to a senior member of the management team or the company's Managing Director

It is in the interests of the company, our staff, customers and clients that the company's Managing Director is kept fully informed about any potential issues that might affect our compliance with GDPR so action can be considered and taken to continually improve our GDPR security.

In all instances concerning GDPR please contact:

Michael Ashton MBA.

Managing Director

Elegant Cuisine Ltd. Telephone: 01865 391888

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